

**TECHNICAL OFFICER (P.2)  
SUB-DIVISION FOR PROTECTIVE MEASURES  
MARINE ENVIRONMENT DIVISION**

Circular Number: 3817

<p><b>Vacancy announcement:</b> V.N. 18-08  <b>Admin number:</b> ADMIN/18/19  <b>Post number:</b> 5-3086  <b>Contract Information:</b> Fixed-term for two years (first year is probationary) with the possibility of further extension subject to satisfactory performance.</p>	<p><b>Date of Issue:</b> 16 February 2018  <b>Deadline for applications:</b> 16 March 2018  <b>Salary information:</b> US\$ 46,472 net per annum, plus post adjustment (currently US\$ 34,343). Staff with primary dependents (subject to eligibility) will receive an additional allowance of 6% of the net salary plus post adjustment. Salary is free of income tax in the United Kingdom. For further information on benefits and entitlements please <a href="#">click here</a>.</p>
<p><b>Purpose of the post</b></p> <p>Under the overall supervision of the Director of the Division and the immediate supervision of the Senior Deputy Director, Sub-Division for Protective Measures, the incumbent will carry out a variety of duties related to the work of the Division and provide technical advice associated with a number of activities.</p> <p>For a detailed job description, please refer to <b>page 2</b>.</p>	<p><b>Required competencies</b></p> <ul style="list-style-type: none"> <li>a) Excellent communication skills, including drafting and presenting reports.</li> <li>b) Meticulous attention to detail whilst observing general policy directions and priorities.</li> <li>c) Proven organizational skills in coordinating activities and resources.</li> <li>d) Demonstrated ability to work independently under general guidance, exercising a high degree of initiative.</li> <li>e) Demonstrated ability to multitask and work under pressure to tight deadlines, whilst maintaining accurate high quality output.</li> <li>f) Good interpersonal skills and ability to build and maintain effective and harmonious working relationships with internal and external stakeholders, at all levels.</li> </ul>
<p><b>Professional Experience</b></p> <p>At least three years' of relevant professional experience, preferably at an international level, in maritime or environmental administration or a relevant industry dealing with marine environment protection.</p> <p><b>Education</b></p> <p>University degree in maritime administration, naval architecture, marine science or marine engineering.</p> <p><b>Language skills</b></p> <p>Advanced level of proficiency in English, both written and oral, is essential. Knowledge of other United Nations working languages would be an advantage.</p> <p><b>Other skills</b></p> <p>High proficiency in standard MS Office applications. Working knowledge of environment-related IMO Conventions and a comprehensive knowledge of marine pollution, oceanography and/or marine geochemistry would be an asset.</p>	
<p><b>How to apply</b></p> <p>Applications must include an up to date <a href="#">Personal History Form</a> (also available from our website <a href="http://www.imo.org">www.imo.org</a>) and should be accompanied by a cover letter stating the reasons for applying and experience relevant to the post. Applications must be sent to the following email address: <a href="mailto:recruitment@imo.org">recruitment@imo.org</a>. Only applications submitted via email will be accepted.</p> <p style="text-align: center;">Please state <b>Vacancy Number 18-08</b> as well as the title of the post in the subject line.</p> <p style="text-align: center;">Please do not send applications via multiple routes.</p> <p style="text-align: center;">Your application will be acknowledged only in the case that you are short-listed for an interview.</p>	

*This vacancy is open to male and female candidates. IMO seeks to increase the number of women at all levels and, therefore, qualified women are particularly encouraged to apply.  
IMO will make every effort to facilitate the employment of persons with disabilities.*

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## MAIN DUTIES AND RESPONSIBILITIES

Under the direct supervision of the Head, Air Pollution and Energy Efficiency, the incumbent will:

1. Implement the framework for reporting of IMO Ship Fuel Oil Consumption data by overseeing the development of a new module of IMO's Global Integrated Shipping Information System (GISIS), in coordination with the IT Section and experts from Member States and observer organizations
  2. Once implemented, manage and maintain the new GISIS module, review and analyse data to ensure conformity with agreed reporting requirements, carry out analyses and prepare regular reports to relevant Committees and Sub-Committees of the Organization. Make recommendations for enhancements and identify any issues, as appropriate, for appropriate resolution.
  3. Act as the focal point for Member Governments and recognized organizations regarding all issues connected with the IMO Ship Fuel Oil Consumption Database.
  4. Assist the work of the Marine Environment Protection Committee (MEPC) and the Sub-Committee on Pollution Prevention and Response (PPR), as well as relevant working, drafting and expert groups, including preparation of documents, briefs and reports, in particular for items dealing with MARPOL Annex VI, regulations for the prevention of air pollution from ships and energy efficiency of ships and any other related items, as may be required.
  5. Provide advice in response to queries from Member Governments and concerned industries on MARPOL Annex VI, the NOx Technical Code 2008 and energy efficiency measures for ships in general.
  6. Liaise with the UNEP Ozone Secretariat on matters concerning the Montreal Protocol for Ozone Depleting Substances in relation to their treatment and use on board ships and prepare relevant reports for the MEPC.
  7. Liaise with relevant organizations and use all relevant sources to keep updated on the development of technologies to address air pollution and GHG emissions.
  8. Support the implementation of technical co-operation activities on matters related to MARPOL Annex VI and associated instruments, as required. Represent IMO at international/ regional/ national meetings/workshops/seminars, as required.
  9. Assist in any other tasks related to the control of emissions from ships, as instructed by the responsible officer(s), and undertake any other duties connected to the work of the Marine Environment Division as may be assigned.
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